



ACCORD Corporation

Allegany County Community Opportunities and Rural Development
Helping People. Changing Lives. Since 1972.

Community Action Agency • Rural Preservation Company

JOB OPPORTUNITY

Position Title: Facilities Worker

Location(s): Friendship

Pay Rate: \$13.19 per hour

Work Year: 12 months

Work Hours: Generally 10:30am-7:00pm Mondays through Thursdays, 10:30am-6:00pm on Fridays, with some evening and weekend work required.

Job Summary: Assures clean, safe, and inviting environments by performing routine cleaning, maintenance, grounds keeping, and emergency repairs. Serves as an active member of the ACCORD team by supporting ACCORD Corporation objectives.

Qualifications:

EDUCATION: High School Diploma

LICENSE REQUIREMENTS: Current driver's license with safe driving record.

Current NYS Commercial Drivers License (CDL) Class C or Class B with passenger and school bus endorsements preferred. Clean driving record for three years. If successful candidate does not possess a CDL with passenger and school bus endorsements, they must be willing to obtain one within 12 months of employment.

EXPERIENCE: Two years' experience in cleaning and maintenance of offices and/or center-based facilities.

Resume / Application Closing Date: 11/4/2020

Please Submit Cover Letter, Resume and ACCORD Application To:

Trina LaFleur, Human Resources Director

ACCORD Corporation | P.O. Box 573 | 84 Schuyler Street | Belmont, NY 14813

Email: tlafleur@accordcorp.org | Fax: (585) 268-760