



ACCORD Corporation

Allegany County Community Opportunities and Rural Development
Helping People. Changing Lives. Since 1972.

Community Action Agency • Rural Preservation Company

JOB OPPORTUNITY

Position Title: Head Start Teaching Assistant

Location(s): Bolivar

Pay Rate: \$13.50 with a PreSchool Child Development Associate credential, \$13.77 with an Associate degree in any area, and \$14.07 with a Bachelors degree in any area.

Work Year: 10 months

Work Hours: Generally 8:00 am - 4:30 pm Mondays through Thursdays, 8:00am-3:30pm on Fridays, with some evening and weekend work required.

Job Summary: Assures and promotes the delivery of high quality early childhood education services in compliance with the Head Start Performance Standards by working cooperatively with Teachers and parents to offer a safe and healthy learning environment for children. Serves as an active member of the ACCORD team by supporting ACCORD Corporation objectives.

Qualifications:

EDUCATION: Pre School Child Development Associate (CDA) credential or equivalent

-or-

An associate's or bachelor's degree in the area of education, social work or human services is preferred. A degree in any area meets qualification requirements.

LICENSE REQUIREMENTS: Current driver's license with safe driving record.

EXPERIENCE: One year experience in an early childhood education program working with young children and their families is preferred.

Must demonstrate competency to provide effective and nurturing teacher-child interactions, plan and implement learning experiences that ensure effective curriculum implementation and use of assessment and promote children's developmental progress, including children with disabilities and dual language learners.

Resume / Application Closing Date: 7/30/21

Please Submit Cover Letter, Resume and ACCORD Application To:

Trina LaFleur, Human Resources Director
ACCORD Corporation | P.O. Box 573 | 84 Schuyler Street | Belmont, NY 14813
Email: tlafleur@accordcorp.org | Fax: (585) 268-7607